



Call for Division Representative

Term: Our Division representatives hold a voting position on the Board of Directors from the official start of our season, August, for one year with the September Board Meeting being the first to attend. This is a volunteer position.

Their responsibilities include all of the following:

- 1) Attendance at all Board of Director Meetings held the second Thursday of each month at 6pm at Skatetown, Roseville (Occasionally, Board Meetings are held other days of the week if a conflict presents itself.) Scheduled Board Meeting dates are posted on the home page of our website.

(If cannot make scheduled meetings, the representative is responsible to let the Secretary of the Board, Marliese Lawson, know of his/her upcoming absence and secure a delegate in place for the missed meeting. Marliese Lawson can be notified of such at marliesel@yahoo.com.)
- 2) Division Representatives are voting members of the Board and are encouraged to be a voice for his/her division, ask division for any items to be brought to Board meetings, participate in items which need motions/votes as will be captured in all board meeting minutes.
- 3) From all Board Meetings, the Division Representative is responsible for accurately communicating information shared at open sessions of all Board meetings to his/her division members. The method of communication is up to individual preference, ie. via email, via team meeting, etc. Information from open sessions includes but is not limited to: NorCal updates, Club financial information, upcoming fundraising events.

Names of interested individual are due to Team Managers by **September 8th** with voting by divisions on **September 11th**. **One representative per division. New Division Representatives are expected to attend the September 2017 Board Meeting**

Team Reps:

(1) SQ, (1) PW, (1) BN, (2) High School